Springbrook
Community Connections

Attention: SDS Managing Employers, Staff, and Brokers

Please note that the upcoming holiday season will affect the processing schedule for SDS reimbursements and invoices. To ensure timely processing, please note the adjusted deadlines below.

Thanksgiving
Reimbursement Submission Deadline:
Sunday, November 22nd, by 4:00 p.m.

Christmas
Reimbursement Submission Deadline:
Monday, December 21st, by 12:00 p.m.

New Year's Day
Reimbursement Submission Deadline:
Monday, December 28th, by 12:00 p.m.

Thank you for your patience and understanding,
Self-Direction Services Leadership

www.springbrookconnections.org

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